

Special Event 2026
Certificate of Insurance Information
City of Belleville

INSURANCE REQUIREMENTS:

The Licensee shall, for the term of the contract, take out and keep in effect with insurers licensed to carry on business in the Province of Ontario, at their own expense, the following Insurance:

LIABILITY INSURANCE:

The Licensee and Vendors(s) shall maintain sufficient Public Liability insurance and shall provide to the City proof of such insurance in the form of a Certificate of Liability issued by an insurance company licensed to write property casualty insurance in the Province of Ontario and providing as a minimum requirement the following:

- a) \$2,000,000 primary limits (or primary plus excess liability coverage equaling \$2,000,000 or greater) for both General Liability and Non-Owned Automobile Liability, coverage to include Bodily Injury, Property Damage and Products/Completed Operations; Policies to be written on an occurrence basis.
- b) Certificates must provide; for thirty (30) days' notice to the City in the event of cancellation or in the event of non-renewal of an Insurance Policy or pertinent coverage.
- d) Such coverage must be maintained and in effect continuously while the event is in progress, and renewal certificates must be provided prior to the policy expiration.

All Vendors are required to provide us with a "Certificate of Insurance" (COI) that includes the following information:

- List Corporation of the City of Belleville as the Certificate Holder with the address as indicated below:
 - Corporation of the City of Belleville
169 Front Street
Belleville, ON K8N 2Y8
- Include the following information as a description of Operations
 - List the event and location of the event
- List Corporation of the City of Belleville as additional insured with the address
 - Corporation of the City of Belleville
169 Front Street
Belleville, ON K8N 2Y8